One Touch Control of your PC

QuicKeys® *for Windows*®

> "Must-have software for anyone who uses Windows."
>
> **Don Crabb**
> *Chicago Sun-Times*
> **Syndicated Columnist & Computer Scientist, The University of Chicago**

What is QuicKeys?

QuicKeys offers flexible, yet powerful tools that redefine the way you use your PC. By automating any routine or repetitive task, QuicKeys not only allows your computer to work the way you want, but also saves you time. Simply record your keystrokes and mouse-clicks, then play them back when you need them. Automate anything from typing text to launching programs to controlling windows. The choice is yours. With hot keys, timers and powerful toolbars, using your PC has never been so easy. Plus, the QuicKeys Setup Wizards guide you every step of the way. Just choose the task you want to automate, answer a few questions, pick a hot key and you are done. With QuicKeys, the ability to customize and control your computer is virtually endless.

How does QuicKeys work?

QuicKeys performs shortcuts known as "Actions" that automate virtually all of the computer tasks that you do each day. Actions can be created using the QuicKeys Setup Wizard, QuicKeys Editor or the recording feature. Plus, your Actions can be scoped to work within a specific application or all applications. No one else gives you this level of freedom in how, when, and where to create Actions.

SEQUENCES

The recording feature is perfect for long or tedious tasks that you want to automate. Just turn on the QuicKeys recording feature, perform the task as you normally would, then choose how you would like to trigger that Action. The next time you activate that trigger, QuicKeys plays back the sequence. Just imagine all of the things you can automate with this simple recording feature. And as always, there's no complicated programming or scripting required to use QuicKeys! QuicKeys can automate virtually anything you do using your PC, no matter how long or how many steps the task normally takes.

TRIGGERS

Triggers are what you use to tell QuicKeys when to activate your Actions. And the flexibility of QuicKeys offers a variety of ways to trigger your Actions. A "hot key" (a combination of keys like Ctrl, Alt and Q) is the most widely used and can be virtually any combination. With QuicKeys, you can set a timer so that your Actions occur automatically. Monday at 8:00 a.m., Tuesday and Thursday at 3:00 p.m., it's completely up to you. And best of all, you specify the triggers that make sense to you.
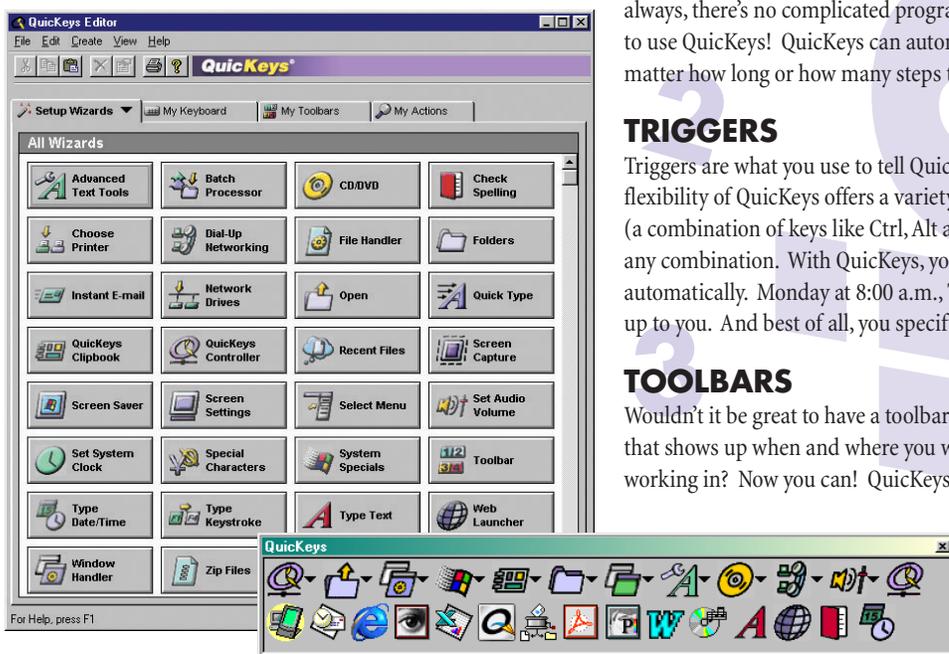
TOOLBARS

Wouldn't it be great to have a toolbar that holds exactly the tools you use most? One that shows up when and where you want it, no matter what program you're currently working in? Now you can! QuicKeys provides powerful custom toolbars that are easy to create. Have a file or a program you want to open frequently? Just drag and drop it onto a toolbar to create an Action. In fact, you can drag and drop any Action onto a toolbar, or build your own in the QuicKeys Editor.

To save valuable screen space, Pop Out Toolbars have been added. Residing primarily off-screen, a toolbar pops out when the mouse moves near it and returns to hiding when the mouse moves away from it.

What can QuicKeys do for me?

Use QuicKeys to automate two or three daily computer tasks and it becomes obvious. QuicKeys saves you time and effort, and allows you to customize your PC to work the way you want. You decide when and how each task happens. QuicKeys makes all the different parts of your PC – your programs, your documents, your operating system, your Internet connection – work together.

Product Specifications:

FILE AND FOLDER TOOLS: *File Handler, Folders, Open, Recent Files, Zip Files, Batch Processor*
Set file attributes, move or delete files in one step with File Handler. Use Folders to easily open or switch between folders, including virtual folders like Control Panels and Network Neighborhood. Use Open to launch applications, documents, control panels or custom files. Find and open files modified within a specified period of time with Recent Files. Create, extract, validate or add to a zip file with Zip Files. Run any QuicKeys sequence on a group of files with Batch Processor.

INTERNET TOOLS: *Instant E-mail, Web Launcher*
Internet tools make your on-line experience simple and fun. Use the Web Launcher to launch your favorite web sites. With Instant E-mail you can enclose any file and send e-mail with one push of a button.

MULTIMEDIA TOOLS: *CD/DVD, Set Audio Volume, Play Sound*
QuicKeys offers a suite of tools for one touch control of your multimedia applications. Use hot keys to operate your Audio CD Player or DVD Movies. Set the volume for all or one of the available audio devices. Use Play Sound to play a selected ".wav" sound file.

NETWORK TOOLS: *Choose Printer, Dial-Up Networking, Network Drives*
With a variety of network tools, navigating is just a click away. Save time when switching between different printers on your network, with the Choose Printer Action. Connect or disconnect from a Dial-Up Networking service automatically. Network Drives gives you the ability to access several different network drives.

QUICKEYS TOOLS: *QuicKeys Controller, Toolbar*
Control your QuicKeys program with a simple trigger. Open the QuicKeys Editor, show the QuickReference Card, set the status of QuicKeys triggers, exit QuicKeys or set recording status. Control toolbar attributes with the Toolbar Action. Create Floating, Dockable, Click-N-Go toolbars, or to preserve screen space employ Pop Out toolbars.

SCREEN TOOLS: *Screen Capture, Screen Saver, Screen Settings*
Take a screen shot of the entire screen or an active window with Screen Capture. Use Screen Saver to put you monitor in low power mode; start, stop, enable, disable, toggle or select a specific screen saver. Change your monitor's resolution to a predefined setting quickly and accurately with Screen Settings.

SYSTEM TOOLS: *Button Click, Mouse Click, Mouse Position, QuicKeys Clipbook, Run Script, Select Menu, Set System Clock, System Specials, Type Keystroke, Window Handler*
Gain complete control of your sequences with Button Click and Mouse Click. Store multiple clipboard items in the QuicKeys Clipbook. Run java scripts, visual basic scripts or any other type of script that the Windows Scripting Host supports. Select a Menu with a single hot key. Set System Clock to synchronize with a specified server. Use System Specials to restart your operating system, shutdown your PC or empty your Recycle Bin. Type Keystroke can reassign a universal hot key that performs the same task in each of your programs. Control all windows, front window or a specified window with Window Handler.

SEQUENCE TOOLS: *Check Condition, Message, Password Vault, Pause, QuicKeys Event Logger, Select Items in List/Dropdown List, Switch Tabs, Wait for User Input, Wait for Window, Window Selector, Insert Action*
Check conditions and attributes of files, folders, applications, windows and clipboards. Use Message to add a custom dialog to a sequence. Keep your passwords private with the Password Vault. Insert a Pause into your Sequence. QuicKeys Event Logger inserts comments into the system log or another file of your choice during sequence playback. Select an item in a list or dropdown list. Switch between tabs in applications. Instruct QuicKeys to wait for your keystroke or mouse click command before continuing a sequence. Select specific windows within a sequence with Window Selector. Use Insert Action to insert existing QuicKeys actions into a sequence; action is automatically updated if any changes are made to the original action

TEXT TOOLS: *Advanced Text Tools, Check Spelling, Quick Type, Special Characters, Type Date/Time, Type Text*
Use the Advanced Text Tools to clean and reformat text from the web or e-mail. Check the spelling of words in almost any document with Check Spelling. Quick Type automatically types the text you desire; just specify typed abbreviations for long words or names based on a glossary you create. Special Characters allows you to type specific international characters or symbols such as the copyright or trademark symbol. Boilerplate text can be created and accessed easily with Type Text.

Technical Support:

CE Software is committed to helping users find the answers they need, fast. You can speak directly with our technicians via telephone. You won't find this level of support with any other automation software.

System Requirements:

- Pentium or equivalent processor or greater • Windows® 98 or greater or Windows NT 4.0 or greater
- Internet Explorer 4.0 or greater • 16 MB of RAM (32 MB recommended) • 20 MB hard disk space
- CD ROM Drive • Certain features enhanced by Internet connection

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